2013-2014 ALA CD#16 6/9/14 _act
2014 ALA Annual Conference

TO: ALA Council

RE: Task Force on Electronic Communications for the ALA Council (TFECC)

ACTION REQUESTED/INFORMATION/REPORT:

The Council is asked to approve the attached Guidelines for the Council Electronic List and Council Documents

ACTION REQUESTED BY

John C. Sandstrom, chair; Lauren Comito; Bernard A. Margolis, and Mike L. Marlin

CONTACT PERSON:

John C. Sandstrom, chair, TFECC

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6. The Council Secretary, or his/her designate shall be responsible for the following activities related to the Council Electronic List:
    a. Updating email addresses of current participants.
    b. Validating email addresses of new subscribers.
    c. Responding to questions and referring inquiries as appropriate.
    d. Other duties as necessary based on growth and experience of the list.

Item 2: Resolution approving guidelines for the posting of Council Documents

Resolved that the Council of the American Library Association approves the following guidelines for Council Documents

1. Council Documents will be posted to the Council area on ALA Connect as public documents.
    a. The ALA Connect link will then be distributed to the Council List.
    b. Since Council documents are public documents, anyone who receives the link will be able to access the documents regardless of subscription status on ALA Connect.
2. Document Naming Conventions
    a.